

# Alberta Bicycle Association 2021 Annual General Meeting



October 6, 2021

**2021 Board of Directors**

President	<b>Shantel Koenig</b>
V.P. Administration	Helen Bain
V.P. Racing	James Kendal
V.P. Recreation & Transportation	Don Hollingshead
V.P. Women's Cycling	Erin Ruttan
V.P. BMX	Jonas Tremel
Chief Commissaire	Chris Bullivant
Member at Large	Robert Armstrong
Member at Large	Jason Proche
Member at Large	Michael Pinkoski
Member at Large	Mike Chalmers

**2021 Racing Committee**

V.P. Racing	James Kendal
Member	Masa Higuchi
Member	Albert Nguyen
Member	Ryan Hopping
Member	Tom Lee
Member	Jamie Lamb



**2021 BMX Committee**

V.P. BMX	Jonas Tremel
Member	Shane Carson
Member	Sandy Fokkens
Member	Darren Williams
Member	Mike Slapman
Member	Marco Bregliano

**2021 Recreation and Transportation Committee**

V.P. Recreation & Transportation	Don Hollingshead
Member	Bob Walsh
Member	Darren Bender
Member	Jeff Gruttz
Member	Sally Dolton
Member	Karly Coleman

**ABA Staff**

Executive Director	Heather Lothian
Provincial Coach	Scott Laliberte
Road/Track/Cross Coordinator	Jiayi Sun

**2021 Alberta Bicycle Association Annual General Meeting**

**October 6th, 2021**

**ABA AGM AGENDA**

**7:00pm-8:00pm**

**Zoom**

1. Review and Approval of Agenda
2. Approval of AGM Minutes September 21, 2020
3. Reports
  1. Shantel Koenig-President
  2. Jonas Tremel- Vice President BMX
  3. James Kendal- Vice President Racing
  4. Don Hollingshead- Vice President Recreation & Transportation
  5. Erin Ruttan- Vice President Women's Racing
  6. Chris Bullivant- Chief Commissaire
4. Items for Approval
  1. Audited 2021 Financial Statements
5. Elections
  1. Vice President Administration - 2 years
  2. Vice President Recreation & Transportation -2 years
  3. Vice President Women's Racing-2 years
  4. 2 Members at Large-2 years
  5. 2 Racing Committee Members- 2 years
  6. 3 BMX Committee Member- 2 years
6. Other Business
7. Adjournment

*Time allotted for Questions and Answers following the completion of the agenda.*

**2020 Alberta Bicycle Association Annual General Meeting**

**September 21, 2020**

**ABA AGM MINUTES**

**7:00pm-8:00pm**

**Zoom**

*Quorum was not achieved, those in attendance agreed to restart the meeting at 7:11pm*

**1. Review and Approval of Agenda**

*No changes or objections to the agenda, approved*

**2. Approval of AGM Minutes October 26, 2019**

*No changes or objections to the minutes from October 26, 2019 AGM, minutes are approved.*

**3. Reports**

**3.1. Shawn Bunnin-President**

- Thank you to all that came out
- Association does need assistance and support from the community, 2020 has thrown everyone a curveball with a pandemic
- Adjusted but had to make some difficult decisions
- ABA is a not for profit with a tight budget, funded by memberships and grants
- With the pandemic the membership is down
- Some grants were not renewed
- ABA has adapted and even though he is not continuing as President organization will have continuity.

**3.2. Tim Croft- Vice President BMX**

No report and not present

**3.3. Kyle Husband- Vice President Racing**

- No provincial racing with the pandemic
- 2 local cross races occurred in Calgary
- Thank you to CBTL for putting on Trackfest
- Some positive results on the international stage
- Stepping back from his role but still plans to be involved

**3.4. Don Hollingshead- Vice President Recreation & Transportation**

- Rec & Trans committee is working with the Alberta Cycling Coalition
- Submitted a petition to the AB government:
  - Riding 2 abreast
  - 1 metre rule
  - Ride as far to the right as is safe to do
- Draft of a bicycle facilities design guide has been completed,
- Jeff Gruttz lobbying for Hiker/Biker campsites in AB parks, minor win as they have agreed to create some

### 3.5. Shantel Koenig- Vice President Women's Racing

- 2020 has brought challenges but also opportunities
- Lots of new people out on bikes, opportunities for growth
- Had some great results from female athletes from AB
- Still, lots of work to do
- Moving on to a new role within ABA

### 3.6. Geordie Ma- Chief Commissaire

- Little activity in 2020
- Congrats to Chris Bullivant who became a UCI BMX commissaire
- All training was cancelled
- Looking at new tools but at ABA and at Cycling Canada
- Stepping down from Chief role to focus on role at the national level, but still around

## 4. **Items for Approval**

### 4.1. Audited 2019 Financial Statements

- Had to make some difficult decisions in 2020
- Casino taking place on Nov 28<sup>th</sup> and 29<sup>th</sup> in Edmonton
- In a good place, have some funds intentionally in case of issues

*2019 Audited financial statements are approved as presented with no objections*

## 5. **Elections**

### 5.1. President - 2 years

Nominated- Shantel Koenig

Acclaimed- Shantel Koenig

### 5.2. Vice President BMX -2 years

Nominated- Marco Bregliano  
Jonas Tremel

Elected- Jonas Tremel

### 5.3 Vice President Racing-2 years

Nominated- James Kendal

Acclaimed- James Kendal

### 5.4 Chief Commissaire- 2 years

Nominated- Chris Bullivant

Acclaimed- Chris Bullivant

5.5 2 Members at Large-2 years

Nominated- Michael Pinkoski  
Reid Cummings- declined  
Robert Armstrong

Acclaimed- Michael Pinkoski and Robert Armstrong

5.6 3 Racing Committee Members- 2 years

Nominated- Albert Nguyen  
Masa Higuchi

Acclaimed- Albert Nguyen and Masa Higuchi

5.7 2 BMX Committee Member- 2 years, 1 member for 1 year

Nominated- Marco Bregliano  
Shane Carson  
Darren Williams

Acclaimed- Marco Bregliano & Darren Williams  
Acclaimed (1 yr)- Shane Carson

5.8 Vice President Women's Racing

Nominated- Erin Ruttan

Acclaimed- Erin Ruttan

**6. Adjournment**

*Motion to adjourn at 8:18 pm- carried*

## President's Report- Shantel Koenig

Well, 2021. What can I say? When I took over the role of President last year at this time, I was hopeful that the year ahead would be fairly smooth sailing and we'd get back to a mostly normal year. Clearly that was not the case, and despite another tough and trying pandemic year, I'm happy with where we are at and what we've achieved in the last 12 months.

First and foremost I'd like to thank our Executive Director, Heather Lothian, for all of her hard work behind the scenes keeping us afloat and moving forward throughout a very uncertain and unpredictable year. In a year when restrictions and guidelines could change in a blink of an eye, Heather was always on top of getting the latest information and consistently made sure to make all of the important details available to the board, club presidents, organizers, and members. This often involved having regular meetings with AHS personnel, attending Town Halls, and discussing options with legal experts. In addition to everything that she does in a "business as usual" year, Heather put an extraordinary amount of time and energy into ensuring we could maintain our cycling lifestyles safely. Heather, thank you for all that you do. A huge thanks also to my fellow board members – passion, alongside patience and cooperation brought us through a very challenging year, and I look forward to working with you next year. Finally, thanks to our members, club presidents, and event organizers – you've been amazing partners in ensuring cycling has carried on throughout the most challenging of conditions.

While for most of the year we were without local events and racing, we still made notable achievements as an organization in several ways. Early in the year, we hired a social media coordinator to help the organization grow its online presence and strengthen our community ties. Cody Shimizu has done an excellent job thus far telling and sharing highlights, stories, and information about our clubs and members on various social media platforms. We hope to continue to strengthen our online presence as we roll into 2022, and welcome clubs and members to engage with us on social media. We've made several new partnerships and run successful BMX and mountain bike day programs for indigenous youth, and look to continue on this trend into next year. Several of our clubs expanded their programming and took advantage of the opportunities available to train and certify coaches. We continue to look at ways to increase youth and female involvement, as well as how to engage with underrepresented groups. As restrictions started to ease, we also eased back into racing and hosted provincial championships in most disciplines, two successful Canada Cups, and a very well attended BMX Nationals in Calgary - all in all, I believe the organization is evolving and diversifying, and as things start to slowly move back to normal, I am confident that we will see growth in both numbers of members and participation in events.

Of course, I have to mention our top-level Alberta riders who have continued to impress on the world stage and make us all proud. Albertans participated in the summer Olympics (to say the least), went to World Cups in all disciplines, participated internationally, and continued to train and excel under tight restrictions and regulations. Your inspiring commitment to cycling and watching your achievements kept us all going throughout the year, so thank you.

As we look towards 2022, there is certainly a hope that a reasonable amount of normalcy will return. As ABA members, we all share an unexplainable love for bicycles and the freedom and joy that riding a bike



brings. Whatever the path looks like in 2022, let's ride it together, and while doing so, invite along as many other people as we can (with two metre spacing enforced of course).

Keep rolling,  
Shantel

## VP BMX REPORT-Jonas Tremel

The 2021 BMX season in Alberta was definitely one for the books. The season got rolling a little later than normal due to the obvious but once it was going it definitely seemed like it never missed a beat. By the numbers, the season did start slower than in the past but there was a surge in memberships once the season was in full swing. Registrations as a whole were down by 1/3 across the board from 2019 and all tracks were affected similarly but many tracks reported that new memberships accounted for up to 30% of their club and hopefully this translates into positive things to come for BMX in Alberta.

The provincial series started the season off in St. Albert with provincial and Canada Cup 1 & 2 in July with registrations >400, a promising start to the season. The numbers throughout the season seemed to gradually climb as the season went on with the finals in Airdrie attracting nearly 500 participants. The 2021 provincial series certainly felt like an opportunity for many to experience the best BMX has to offer to members of old and new and I feel we accomplished this through everyone's dedication and passion for this sport.

The National Championships were held in Calgary this year and it seemed to be the pinnacle event for BMX as it attracted 600 riders from all active provinces in the sport. Of the 600 participants 1/3 of all riders came from out of province to compete for one of the coveted national plates, an encouraging number regarding the future of the sport in the nation as a whole.

The provincial team consisted of 14 members, led by Coach Daina Tuchscherer, got off to a rolling start but they soon found their groove. Many of the team riders won their category at Nationals and the Canada Cup series, not final at the time of this report, the Alberta riders lead their respective categories and have high hopes going into the 2022 season.

We also had participation on the world stage in BMX from the province. Three riders from the province represented Canada at Worlds, Molly Simpson (Elite women), Max Ganakovsky (Junior men) and Dylan Tremel (Junior men). This event represented Molly's second time representing Canada and Max and Dylan's first event as National riders. We hope to see them and many more represent Alberta and Canada on the world stage in the upcoming years.

The 2021 season had many challenges for the BMX community but through passion and determination of its volunteers, athletes, and many more it seems like we came together and pulled through. I would like to extend my thanks to the BMX community for making this season a success. Also, I would like to thank Heather, Tyler and Scott from ABA and the Committee (Shane, Sandy, Darren, Mike and Marco) for all their efforts during the 2021 season. 2022 is definitely looking promising.

Jonas Tremel

## 2021 VP Racing Report James Kendal

### **Overview**

2021 could be seen as dark days for Alberta Racing, along with other provinces and nations, with athletes, officials and clubs sitting on the sidelines hoping to race but unfortunately the COVID-19 pandemic continued through the year and into our 2021 season with the cancellation of all events in 2020 and the entire road race season in 2021. Anecdotally, many members in the Alberta Cycling Community challenged themselves with E-Racing on Zwift which helped maintain a core connection to a semblance of competition as well as Everest and Distance Challenges. Notably, Logan Sadesky Everested Spray Lakes Climb on his Mountain Bike and Ryan Robinson set a goal to ride 100 km every day and logged 41,058 km on his road bike. On Canada Day a number of athletes rode 215 km on Canada Day to show support for the lost souls from Residential Schools with James Kendal (myself) organizing a multi club ride to raise funds for Spirit North. While these anecdotal mentions are not race related, I think they highlight the competitive spirit of our Alberta Athletes who, in the absence of competition, maintained a high level of motivation and connection to the cycling community.

### **Race Committee Highlights**

Most meetings were fairly quiet with little to discuss but a key change to policy regarding licensing was executed with the expansion of Single Event Licenses (SELS) to extend to additional ability categories for MTB XCO racing. The motion for a change in policy was considered and approved to help rebuild the XCO race community. With MTB events in decline there is resistance for athletes to invest in a full race license to only compete in one of two provincial events. 116 SELs were sold at the Canmore MTB race which was roughly 50% of the entrants.

### **2021 International Events**

A major highlight and significant achievement for Alberta Track Cycling was Kelsey Mitchell's Olympic Gold Medal in Tokyo in the Match Sprint and Kate O'Briens Para Olympic Silver in the C4 500m Time Trial. Alberta born Alison Jackson finished an impressive 6th at the World Road Championships in Belgium.

### **Additional Highlights of note**

Ross Wilson (7<sup>th</sup> Para world C1 TT, racing today in C1-3 RR)

Allison Beveridge Tokyo Olympics 4<sup>th</sup> in Team Pursuit, 9 in the Omnium

Jackson Kinniburgh, Evan Burtnik, Ngarie Barraclough, Sarah Orban, Sara Poidevin, Lowell Taylor, and Carla Shibley are all carded athletes

Ella Myers and Sidney McGill selected to Team Canada for Mountain Bike World Championships

Reid Kinniburgh- selected Team Canada for GP R uebliland & Keizer der Juniors

Quentin Cowan- selected for Team Canada GP R uebliland & Road Worlds

Kara Douville and Carla Shibley along with her pilot Megan Brown selected for Team Canada for Para Road Worlds

## **2021 Alberta Events**

**Track:** Two Track Races proceeded with Schools Out Dash in Calgary and the Provincial Track Championships in Edmonton.

**Trailblazers:** Four Trailblazers Events took place with the Rundle Mountain Cycling Club (RMCC) in Canmore, Terrascape in Cochrane, Central Alberta Bicycle Club (CABC) in Sundre, and Vixen (not affiliated with the ABA) in Edmonton.

**Mountain Biking:** RMCC hosted the return of the Ziggy Gnarly with an XCO, Enduro and Marathon race at the Canmore Nordic Centre. The event was a last-minute undertaking to host the Provincial Championships in advance of Nationals and the Canmore Canada Cup. We know that XCO is in decline, but the additional events hosted in combination of the XCO highlighted the potential to reinvigorate the MTB scene. Organizers should consider the format. Registration for the Ziggy Gnarly closed with 213 individual participants over three days.

**Cyclocross:** Midweek Mayhem has been running successfully since late August in Calgary with approximately 90-120 riders lining up every Wednesday. Edmonton was in the process of putting together a similar mid-week race but not confirmed at this time. Terrascape and Deadgoat hosted a great weekend of racing in Cochrane, ERTC and Juventus cancelled their CX races but a small working group of cx racers led by Hardcore's Nathan Devries filled the cancelled calendar dates with Zombie Cross. RMCC and BICI just completed a successful weekend of racing with the Provincial Championships at the Canmore Nordic Center with 117 athletes competing for the Provincials and 130 competing the following day.

## **2021 National Events (Notes provided by Provincial Coach Scott Laliberte with additions)**

### **St-Felicien Canada Cup July 10**

Junior Men Ryder Knoll 12<sup>th</sup>

Junior Men Aidan Outtrim 24<sup>th</sup>

Junior Women Jenaya Francis 6<sup>th</sup>

Expert Women Christiane Bilodeau 3<sup>rd</sup>

### **St- Felicien Quebec Cup July 11**

Junior Men Ryder Knoll 7th

Junior Men Aidan Outtrim 19th

Junior Women Jenaya Francis 4th

Expert Women Christiane Bilodeau 3rd

### **Sherbrooke Canada Cup July 17**

Junior Men Ryder Knoll 18th

Junior Men Aidan Outtrim 22nd

Junior Women Jenaya Francis 5th

Expert Women Christiane Bilodeau 4th

### **Sherbrooke Quebec Cup July 18**

Junior Men Ryder Knoll 16th

Junior Men Aidan Outtrim 18th

Junior Women Jenaya Francis 4th

Expert Women Christiane Bilodeau 3rd

For the two weekends of racing our riders had some great results but mainly they stepped up and continued on regardless of any technical issues they had. A few ill-timed crashes didn't deter them from pushing on. The two women were very new to Mountain bike racing, but all are looking very strong for next year's CSG.

### **Road Nationals**

Elite Women: Sara Poidevan 3<sup>rd</sup>

Junior Women TT Mairén Lawson 3<sup>rd</sup>

Junior Women TT Annie Scott 5<sup>th</sup>

U23 Women TT Katheryn Ayroud 8<sup>th</sup>  
U23 Women TT Christiane Bilodeau 17<sup>th</sup>  
Tandem Carla Shibley/Meghan Brown 2<sup>nd</sup> OVERALL  
Handcycle Kara Douville 4<sup>th</sup> OVERALL

Junior Women RR Mairén Lawson 9<sup>th</sup>  
Junior Women RR Annie Scott 4<sup>th</sup>  
U23 Women RR Kathryn Ayroud DNF  
U23 Women RR Christiane Bilodeau 10<sup>th</sup>  
Tandem Carla Shirley/Meghan Brown 1<sup>st</sup>  
Handcycle Women Kara Douville 1<sup>st</sup>

The Para athletes showed just how competitive they can be having great races against their male counterparts and brought home a few National Championship jerseys along the way. For the Junior and U23 women, each rider had at least 1 race that they felt extremely proud of. From a Bronze medal in the TT to some strong finishes in the Road Races everyone left feeling happy and I am very excited about our Women's Team for CSG.

### **Mountain Bike Nationals**

Junior Women Jenaya Francis 5<sup>th</sup>  
U17 Women Aida Boonstra 15<sup>th</sup>  
Junior Men Aidan Outtrim 12<sup>th</sup>  
U23 Sidney McGill 3<sup>rd</sup>  
Junior Expert Ella Meyers 3<sup>rd</sup>

Another good weekend of racing. A very solid 5<sup>th</sup> for Jenaya and some hard-fought finishes for our other two competitors.

Thank you for taking the time to read this report and we look forward to brighter days and a robust racing calendar in the future.

James Kendal

## **R&T Report 2021 Don Hollingshead**

### **R&T Committee**

Don Hollingshead Chair

Karly Coleman

Jeff Gruttz,

Bob Walsh

Darren Bender

Sally Dolton

### **Safe Passing Laws**

Annie McKittrick drafted a safe passing law for Alberta and created a petition to adopt the proposed legislation. MLA Issik (UCP Calgary-Glenmore) read this petition (which garnered several hundred signatures) in the Assembly during July 2020.

In the meantime, the City of Edmonton has joined Calgary in adopting its own version of the safe passing law on Sept 1, 2021.

The laws require motorists to give cyclists at least 1 metre of clearance when passing at speeds up to 60 kph and at least 1.5 m for 60 kph and above.

For other provincial municipalities to acquire the safe passing law, it will have to be adopted provincially via changes to the Traffic Safety Act.

### **Hiker Biker Campsites**

Jeff Gruttz has been working with Alberta Parks to create non-reservable sites at existing campgrounds with minimal facilities for self propelled travellers. So far a few of these “hiker-biker” sites have been created in Kananaskis Country at 4 different campgrounds.

The concept is to discourage free camping in the forest by guaranteeing a site at an existing campground if you arrive under your own steam. Long haul cycle tourists often don't know their exact itinerary so are challenged with the need for reservations.

The initial pricing of these sites is definitely “front country” --\$31/night per site. It is hoped that because of the minimal facilities offered (pit toilet, picnic table) that Alberta Parks will relent and charge the back country price (\$12) for these sites.

Jeff adds: “It is hoped the K-Country H-B sites can act as role models for establishing H-B ‘always available /no turn-away’ H-B sites at other provincial, municipal and private campgrounds throughout Alberta (and the world).

A hearty word of ‘thanks’ to Missoula’s Adventure Cycling Assoc. staff for providing background substantiating documents on H-B campsites.”

### **Provincial Inter-Urban Trail Proposals**

At least 2 inter urban pathways have been proposed.

One would join [Edson with Jasper townsite](#) and the other would join [Calgary to Airdrie](#).

The Alberta TrailNet organization is the agency involved in such projects, though it is spread pretty thin. It is set up very similar to ABA with a volunteer board and paid ED and staff. Having some enthusiastic new faces to work on these proposals would definitely be appreciated.

Recently, the Meadowlark Trail between Beiseker and Irricana was completed by Alberta TrailNet and is set to open this October. The process to create that trail along an abandoned trail corridor was a study in patience and perseverance and would be a good process model (and a reality check) for other inter-urban trails.

Once a trail is proposed and the land is available (abandoned rail corridor or crown land), there is land use redesignation, development permits and adjacent landowner consultations. A local society needs to take responsibility for maintaining the trail, paying taxes and insuring it. Funds need to be raised to hire consultants to draw the trail plans, deal with water crossings, highway crossings etc. and to construct the trail. In the Meadowlark project, 2 bridges had to be constructed to cross Rose Bud River and Crossfield Creek at \$2M each.

If adjacent landowners are not on board, it can become a long process.

### **Parks Cyclovias**

Banff NP's Bow Valley Pkwy and Lk. Minnewanka loop closures to motor vehicles (cyclovias) were wildly successful and requested input on timing for the 2022 Bow Valley cyclovia. Jasper NP is rumoured to be contemplating similar cyclovias.

It is hoped that impacts from the current construction on Hwy 1 east of Golden do only result in a temporary suspension of special event permits for the annual Golden Triangle cycle tour.

- Don Hollingshead



## VP Women's Racing Report 2021- Erin Ruttan

2021 gave us a lot to be proud of in terms of growth and development of women in cycling. Despite the ongoing pandemic the ABA saw 77 new females sign up through zone4, we expect to see the final number increase when clubs such as Spin Sisters and Calgary Bicycle Track League submit their final general membership lists. The ABA also saw a new women's team form in Edmonton, the Cassette Collective.

With so few races on the ABA calendar this year, it is hard to gauge how many of the new female club riders are potential conversions to ABA race riders. We have seen increase in female participation in club races with CBTL for the first time seeing higher female registration numbers than male for Trackfest. Both Track provincials and Schools Out Dash (youth provincials) saw an increase in female registration despite overall registration numbers being lower than past years. This speaks to the benefit of women's specific programming which was able to run this year once recreation restrictions loosened. Midweek Mayhem has also seen large female participation throughout the series.

On the international circuit, Kelsey Mitchell took gold in the match sprint at her Olympic Debut in Tokyo. Team Canada new comer and Tokyo Alternate Sarah Orban placed third in the sprint and team sprint at UCI Track Cycling Nations Cup in Cali Colombia. Ngaire Barraclough placed first in the team pursuit at the Cali Nations Cup following up some promising podium results at the UCI track racing in T-Town earlier this summer. Alison Beveridge and Georgia Simmerling represented Canada at the Tokyo Games as half of Canadas team pursuit squad coming in forth place. Beverage also took on the Omnium event coming in ninth. Ella Meyers and Sidney McGill both represented Canada at MTB XCO Worlds. On the para side C4 rider ate O'Brien took home silver in the Track TT at the Tokyo Paralympic Games while Kara Douville (H4) and Carla Shibley (B) along with her pilot Megan Brown attended their first Para Road Worlds in June of this year.

We are looking at ways to track metrics regarding new female riders, coaches, clubs, programs, and retention as we know the community has been doing lots of great work to keep new women engaged during the pandemic. We will continue to keep this momentum going over the next year and hopefully see our racing fields start to grow again. As always if you know of a new program or group within Alberta that we are unaware of, please connect them with our VP Women's Racing so that we can help support the initiative in whatever capacity we have available.

### **Chief Commissaire Report- Chris Bullivant**

2021 was a challenging year for Alberta Bicycle, the ongoing Covid-19 pandemic has left its mark on how we were able to commissaire events with the level of detail and professionalism that we are known for in Alberta. Despite the challenges we for the most part we were able to have a relatively “normal” season.

Earlier in the year, we held provincial C commissaire courses over Zoom in Mountain bike, Road and BMX. It was the first time that we moved away from the classroom. The online format allowed us to invite other provinces to participate and we had several joins in from Saskatchewan and BC.

In BMX we implemented a new commissaire assignment system that has brought our provincial coms in line with the other disciplines and made the assignment process more transparent.

- Scott Henderson has been invited to take the Elite National Commissaire BMX course

2022 will see more commissaire development opportunities made available for all disciplines, we plan on offering soft skill seminars, periodic zoom meetings throughout the offseason.

Cheers

Chris Bullivant  
Provincial Chief Commissaire  
UCI BMX Commissaire

**ALBERTA BICYCLE ASSOCIATION**

**EDMONTON, ALBERTA**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2020**

Draft

## INDEPENDENT AUDITORS' REPORT

To the Board of the Alberta Bicycle Association

### *Opinion*

We have audited the financial statements of the Alberta Bicycle Association (the "Association"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at December 31, 2020, and the results of its operations and the changes in its net assets and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

(continues)



*Auditor's Responsibility for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**METRIX GROUP LLP**

Chartered Professional Accountants

Edmonton, Alberta  
February 22, 2021

**ALBERTA BICYCLE ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
<b><u>ASSETS</u></b>		
Current Assets		
Cash and cash equivalents (Note 3)	\$ 466,533	\$ 436,710
Accounts receivable (Note 4)	26,695	69,932
Prepaid expenses	<u>515</u>	<u>40,755</u>
	<b>493,743</b>	547,397
Tangible Capital Assets (Note 5)	<u>15,858</u>	<u>27,430</u>
	<b><u>\$ 509,601</u></b>	<b><u>\$ 574,827</u></b>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 7,000	\$ 10,643
Goods and Services Tax payable	6,807	13,387
Deferred contributions - operating (Note 6)	<u>35,936</u>	<u>51,420</u>
	<b><u>49,743</u></b>	<b><u>75,450</u></b>
Net Assets		
Invested in tangible capital assets	15,858	27,430
Unrestricted	<u>444,000</u>	<u>471,947</u>
	<b><u>459,858</u></b>	<b><u>499,377</u></b>
	<b><u>\$ 509,601</u></b>	<b><u>\$ 574,827</u></b>

**APPROVED ON BEHALF OF THE BOARD:**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**ALBERTA BICYCLE ASSOCIATION**  
**STATEMENT OF OPERATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>Revenue</b>		
Licenses and memberships	\$ 188,429	\$ 442,097
Grants (Note 8)	147,703	114,251
Canada emergency wage subsidy	84,816	-
Program fees	12,275	53,345
Miscellaneous	2,500	2,580
Casino	557	68,746
Interest	104	1,830
Races	-	28,509
Fundraising	-	18,596
Amortization of deferred capital contributions	-	3,441
	<u>436,384</u>	<u>733,395</u>
<b>Expenses</b>		
Salaries and benefits	242,724	219,192
Insurance	91,730	133,226
Racing programs (Schedule I)	25,840	106,279
Bank charges	17,322	17,937
Safety initiative	13,133	9,740
Office	12,317	29,295
Covid relief funding	12,000	-
Amortization	11,572	15,013
Professional fees	10,992	11,440
BMX programs (Schedule II)	9,320	58,559
Van	7,446	5,489
Telephone	5,210	5,297
Donation fund	5,000	-
Marketing	3,764	1,718
Rent	3,121	3,121
Meetings	1,961	1,918
Bad debt	1,874	9,646
Recreation and transportation programs	577	624
Event hosting	-	7,005
Canadian Cycling Association	-	44,086
High performance coaching	-	39,958
	<u>475,903</u>	<u>719,543</u>
<b>Excess (Deficiency) of Revenue over Expenses</b>	<b>\$ <u>(39,519)</u></b>	<b>\$ <u>13,852</u></b>

**ALBERTA BICYCLE ASSOCIATION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	Invested in Tangible Capital <u>Assets</u>	<u>Unrestricted</u>	<u>2020 Total</u>	<u>2019 Total</u>
<b>Balance, Beginning of Year</b>	\$ 27,430	\$ 471,947	\$ <b>499,377</b>	\$ 485,525
Excess (deficiency) of Revenue over Expenses	-	(39,519)	<b>(39,519)</b>	13,852
Amortization of Tangible Capital Assets	<u>(11,572)</u>	<u>11,572</u>	<u>-</u>	<u>-</u>
<b>Balance, End of Year</b>	\$ <u>15,858</u>	\$ <u>444,000</u>	\$ <u><b>459,858</b></u>	\$ <u>499,377</u>

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**ALBERTA BICYCLE ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>Operating Activities</b>		
Cash and cash equivalents from operations		
Excess (deficiency) of revenue over expenses	\$ (39,519)	\$ 13,852
Items not affecting cash and cash equivalents:		
Amortization of tangible capital assets	11,572	15,013
Amortization of deferred capital contributions	<u>-</u>	<u>(3,441)</u>
	<b>(27,947)</b>	25,424
 Change in non-cash working capital:		
Accounts receivable	43,237	(29,232)
Prepaid expenses	40,240	(40,227)
Accounts payable and accrued liabilities	(3,643)	2,668
Goods and Services Tax payable	(6,580)	(2,995)
Deferred contributions - operating	<u>(15,484)</u>	<u>(50,737)</u>
	<b>29,823</b>	(95,099)
 <b>Investing Activities</b>		
Purchase of tangible capital assets	<u>-</u>	<u>(12,965)</u>
 <b>Change in Cash and Cash Equivalents During the Year</b>	<b>29,823</b>	(108,064)
 <b>Cash and Cash Equivalents, Beginning of Year</b>	<u>436,710</u>	<u>544,774</u>
 <b>Cash and Cash Equivalents, End of Year</b>	<u><b>\$ 466,533</b></u>	<u><b>\$ 436,710</b></u>

**ALBERTA BICYCLE ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2020**

**1. NATURE OF OPERATIONS**

The Association was established to be the organizing body which promotes all aspects of cycling in Alberta. The Association is a not-for-profit organization incorporated under *The Societies Act* of Alberta and is exempt from income tax under section 149(1)(l) of the Income Tax Act.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Revenue Recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Licenses, membership dues, program and race fees are recognized as revenue in the year to which they relate.

Cash and Cash Equivalents

Cash and cash equivalents include cash and guaranteed investment certificates that are readily converted into known amounts of cash and are subject to an insignificant change in value. The guaranteed investment certificates are held for the purpose of meeting short-term cash commitments rather than for investing.

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Contributed tangible capital assets are recorded at fair value at the date of contribution. When a tangible capital asset no longer contributes to the Association's ability to provide services or the value of future economic benefits associated with the tangible capital asset is less than its net book value, the carrying value of the tangible capital asset is reduced to reflect the decline in the asset's value. Any net write-downs are accounted for as expenses in the statement of operations.

Tangible capital assets are amortized over their estimated useful lives at the following rates and methods:

Office equipment	3 years	Straight-line basis
Trailers	10 years	Straight-line basis
Vehicles	10 years	Straight-line basis
Timing equipment	3 years	Straight-line basis
BMX equipment	3 years	Straight-line basis
Computer software	3 years	Straight-line basis

**ALBERTA BICYCLE ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS (CONT'D)**  
**DECEMBER 31, 2020**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Measurement Uncertainty

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the recorded amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring the use of management's estimates include the useful lives of tangible capital assets and the corresponding rates of amortization. All estimates are reviewed periodically and adjustments are made to the statements of operations as appropriate in the year they become known.

Financial Instruments

*Measurement of financial instruments*

The Association initially measures its financial assets and financial liabilities at fair value and subsequently measures all financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and cash equivalents and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

*Impairment*

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the statement of operations. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

**3. CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include restricted funds of \$24,123 (2019 - \$47,064). These funds are derived from the Association's casino activities and grants and are restricted in their use, subject to the terms and conditions of the Association's casino license and grant funding agreements.

Cash and cash equivalents include one guaranteed investment certificate for \$118,796 earning interest at a rate of 0.28%, maturing in January 2021.

**4. ACCOUNTS RECEIVABLE**

	<u><b>2020</b></u>	<u><b>2019</b></u>
Trade receivables	\$ <b>21,938</b>	\$ 37,016
Other receivables	<b>15,184</b>	43,343
Allowance for doubtful accounts	<u><b>(10,427)</b></u>	<u>(10,427)</u>
	<u><b>\$ 26,695</b></u>	<u>\$ 69,932</u>

**ALBERTA BICYCLE ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS (CONT'D)**

**DECEMBER 31, 2020**

**5. TANGIBLE CAPITAL ASSETS**

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2020</u>	<u>2019</u>
Trailers	\$ 42,670	\$ 39,116	\$ 3,554	\$ 4,381
Vehicles	26,608	18,625	7,983	10,643
Timing equipment	29,779	25,458	4,321	12,406
Office equipment	43,781	43,781	-	-
BMX equipment	1,386	1,386	-	-
Computer software	<u>1,054</u>	<u>1,054</u>	<u>-</u>	<u>-</u>
	<u>\$ 145,278</u>	<u>\$ 129,420</u>	<u>\$ 15,858</u>	<u>\$ 27,430</u>

**6. DEFERRED CONTRIBUTIONS - OPERATING**

Deferred contributions represent restricted operating funding received or receivable in the current year for which the corresponding expenses have not yet been incurred.

	<u>2020</u>	<u>2019</u>
Casino funding	\$ 24,123	\$ 24,680
Sponsorships	10,000	-
Memberships	1,813	4,356
Alberta Transportation grant	-	15,260
Western Canada Summer Games grant	<u>-</u>	<u>7,124</u>
	<u>\$ 35,936</u>	<u>\$ 51,420</u>

**7. GRANT REVENUE**

	<u>2020</u>	<u>2019</u>
Alberta Government:		
Annual Association Grant	\$ 80,319	\$ 79,635
Canada Summer Games	20,000	-
COVID-19	20,000	-
Western Canada Summer Games	7,124	6,876
Donation Fund	5,000	-
High Performance Coaching	-	18,000
Alberta Transportation Grant	<u>15,260</u>	<u>9,740</u>
	<u>\$ 147,703</u>	<u>\$ 114,251</u>

**8. FINANCIAL INSTRUMENTS**

It is management's opinion that the Association is not exposed to significant credit, liquidity, market, currency, interest rate or other price risk through its financial instruments which include cash and cash equivalents, accounts receivable and accounts payable and accrued liabilities.

**9. UNCERTAINTY DUE TO COVID-19**

On March 17, 2020, the Province of Alberta declared a public health emergency in response to the COVID-19 pandemic. Many businesses and individuals in a variety of sectors may experience an economic loss due to COVID-19 which may have a financial impact on the Association. An estimate of the potential financial impact cannot be made at this time.

ALBERTA BICYCLE ASSOCIATION

SCHEDULE I

RACING PROGRAM EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>2020</u>	<u>2019</u>
Provincial team	\$ 10,389	\$ 39,121
Events	9,176	29,723
Medals and awards	5,003	3,594
Commissaire	744	16,530
Coaching development	358	6,543
Committee meetings	170	4,006
Equipment and supplies	-	6,352
Courses, camps and clinics	-	410
	<u>\$ 25,840</u>	<u>\$ 106,279</u>

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ALBERTA BICYCLE ASSOCIATION

SCHEDULE II

BMX PROGRAM EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>2020</u>	<u>2019</u>
Club remittance	<b>6,700</b>	18,180
Provincial team	\$ <b>1,178</b>	\$ 35,516
Medals and awards	<b>905</b>	772
Miscellaneous	<b>314</b>	637
Committee meetings	<b>223</b>	402
Events	-	2,000
Commissaire	-	500
Coaching	-	498
Technical delegate	-	54
Advertising	-	-
	<u>          </u>	<u>          </u>
	<b>\$ <u>9,320</u></b>	<b>\$ <u>58,559</u></b>

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